

## REQUEST FOR PROPOSALS



The Coconino County **Sustainable Economic Development Initiative, Inc. (SEDI)**, requests proposals for contract management of the organization, a 501(c)(3) non-profit. The successful proposal will focus on the following (among other) corporate priorities:

- 1) Ensure adequate annual fund-raising to meet the objectives of the Board and the organization.
- 2) Ensure sound fiscal management to achieve goals within the annual budget.
- 3) Coordinate internal and external board and Action Team support. Keep the Board apprised of the work of each Action Team and provide information internally when proposed actions may affect the work of the Board.
- 4) In cooperation with the Board and Action Teams, develop and implement strategies, processes, and special projects that enhance business opportunities to meet SEDI's objectives.

The initial contract will be let in the amount of \$40,000 and its term will be January 1, 2009 through December 31, 2009 with a contract review at 3 months.

Seriously interested and experienced parties are invited to attend an educational information session regarding SEDI and its focus in the APS Grand Canyon Conference Room (2200 E Huntington, Flagstaff, AZ) on Saturday, November 22, 2008 from 1 to 3 PM in order to learn more about the organization. Proposals are due by Friday, December 5, 2008 (must be postmarked by that date) by mailing to:

SED Initiative  
P.O. Box 22100  
Flagstaff, AZ 86002-2100